

ASHBURNHAM 250 COMMITTEE

THURSDAY, OCTOBER, 20

Stevens Library

6:30 p.m.

**Agenda**

- I. Call to Order
- II. Roll Call
- III. Approval of Last Meeting's Minutes. 7/11, 8/11, 9/11 meetings.
- IV. Chairperson's Report
  - a. Treasurers Report
- V. Old Business.
  - a. Formulation of new sub-committees Finance, Promotion, Any others?
  - b. Media Liaison.
  - c. Ticket sales @ Town Hall? Hold, awaiting determination
- VI. New Business
  - a. Upcoming events. Invitation to participate w/ Lions Club 1<sup>st</sup> Winter Carnival. For discussion.
  - b. Review draft letters to social & civic groups.
  - c. Review draft letter for "Circle of Giving." ID. Potential donors.
  - d. Any more news related to welcome bag. Need point person.
  - e. Still looking for media person. Social etc...
  - f. For February, all sub-committees report and set 2012 meeting dates. Goal & budget setting due 3/31/13. Must be on Administrator's desk by 4/1/13 for Town Meeting as warrant article to be included for money request.
  - g. Discussion & vote on 250 Anniversary events for 2015. Solidify sub-committee members (Remember to seek out and look for others who want to participate in planning to join the committee.). Break into sub-committee groups to open discussion related to that group's specific event details.
- VII. Calendar / Adjournment